




WMHA OPERATIONS Staff Contact Guide


U6–U10 – Sam Gerber (Division Lead)

- Team logistics and inquiries (U6–U10) for all Initiation, HL and Rep Teams
- Sam can assist with U6 to U10 rosters, coaching qualifications, travel permits and general team inquiries
- **PLUS:** Spordle Registration issues or questions for ALL age divisions, New WMHA Members, Fee assistance and Tournament Lead for The Memorial Tournament and Howlin' Puck HL Christmas Tournament
-  : memberservices@waterloominorhockey.com
- **WHO DO I CONTACT IF SAM IS NOT AVAILABLE?** Back Up Contact: Connor Lawrence


U11–U15 – Connor Lawrence (Division Lead)

- Team logistics and inquiries (U11–U15) for all HL and Rep Teams
- Connor can assist with U11 to U15 rosters, coaching qualifications, travel permits and general team inquiries
- **PLUS:** Meeting room bookings, Certificates of Insurance, Bank Letters, Website/Social Media posts and Tournament Lead for the Gold Puck Tournament and Year End HL Championships
-  : teamadmin@waterloominorhockey.com
- **WHO DO I CONTACT IF CONNOR IS NOT AVAILABLE?** Back Up Contact: Sam Gerber


U16–U18 – Tracey Williams (Operations Director)

- Team logistics and inquiries (U16–U18) for all HL and Rep Teams
- Tracey can assist with U16 and U18 roster, coaching qualifications, travel permits and general team inquiries
- **PLUS:** Suspensions, Appeals, Game Sheet questions, HOCKEY CANADA/OHF/ALLIANCE/WMHA Policies and Procedures and is the Escalation Point for all Operational matters.
-  : office@waterloominorhockey.com
- ***WHO DO I CONTACT IF TRACEY IS NOT AVAILABLE?*** Back Up Contact: Sam Gerber/Connor Lawrence for Operational Matters – Peter Carr, for anyone Policy Inquiries or Questions

Equipment – Peter Carr (Equipment Director)

- Equipment distribution and returns
- Jersey issues
- Team equipment needs
- Lost or damaged gear replacements
-  : p-kcarr@code130.com
- ***WHO DO I CONTACT IF TRACEY IS NOT AVAILABLE?*** Back Up Contact: Sam Gerber/Connor Lawrence for Operational Matters – Peter Carr, for anyone Policy Inquiries or Questions

Scheduling – Blair Brewer (Ice Scheduler)

- General scheduling questions
- Weather cancellations or other urgent schedule issues
- Extra ice booking (when available)
-  : blair.brewer39@gmail.com
- ***WHO DO I CONTACT IF BLAIR IS NOT AVAILABLE?*** Back Up Contact: Tracey Williams

Finance – Shannon McTaggart (Bookkeeper)

- Rep fee payments
- Jersey deposits
- Development fee payments
- Expense reimbursements for Coaches/Bench staff
-  : bookkeeper@waterloominorhockey.com
- ***WHO DO I CONTACT IF SHANNON IS NOT AVAILABLE?*** Back Up Contact: Tracey Williams