Step 1. Login in to PlayPay:

https://www.playpay.ca/

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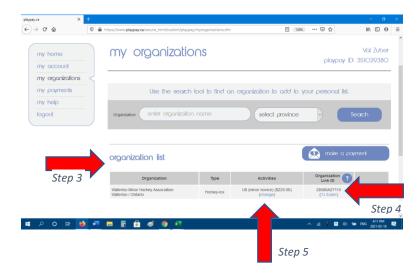
Step 2. A new screen will open. Click on "My Organizations".

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my organizations	1			
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my h logot	organization enter organization name	select province	Search	
Step 2				
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Step 3. On the "My Organizations" screen find your "Organization List"

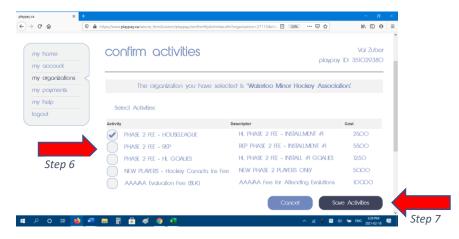
Step 4. Make sure the players name is correct.

Step 5. Under activities, click the word "Change".



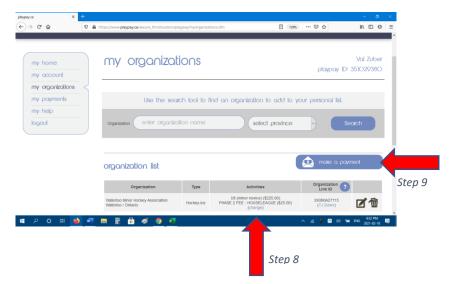
Step 6. Choose the correct activity for Phase 2.

Step 7. Click "Save Activities".



Step 8. Check to make sure new activity is listed.

Step 9. Click "Make a payment".



Step 10. Enter payment amount and click "Next".

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Step 11. Choose your payment method and follow guided instructions.

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my organizations my payments my help	Select from one of f	our ways to pay.	
bgout	Pay from within your playpay account	Pay from your online banking website.	
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	2.5% fee. No cost. It's immediate. Takes about 1 day.	No cost. No cost. Takes about 1 day: Takes about a half day	

You will receive confirmation from PlayPay when payment has been processed.