Step 1. Login in to PlayPay:

https://www.playpay.ca/

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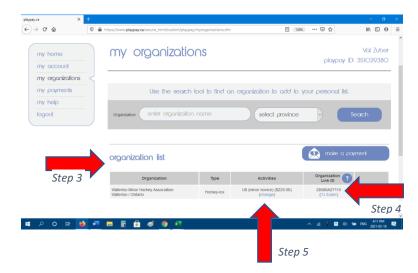
Step 2. A new screen will open. Click on "My Organizations".

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Step 2				
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Step 3. On the "My Organizations" screen find your "Organization List"

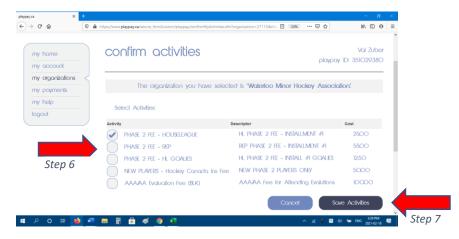
Step 4. Make sure the players name is correct.

Step 5. Under activities, click the word "Change".



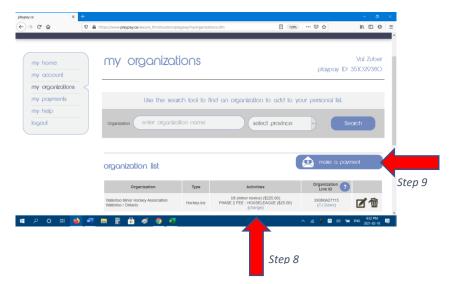
Step 6. Choose the correct activity for Phase 2.

Step 7. Click "Save Activities".



Step 8. Check to make sure new activity is listed.

Step 9. Click "Make a payment".



Step 10. Enter payment amount and click "Next".

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Step 11. Choose your payment method and follow guided instructions.

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my home my account	select payment method	Val Zuber playpay D: 351029380	
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bgout	Pay from within your playpay account	Pay from your online banking website.	
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	2.5% fee. No cost. It's immediate. Takes about 1 day.	No cost. No cost. Takes about 1 day: Takes about a half day	

You will receive confirmation from PlayPay when payment has been processed.